

Mr A Smith 111 Tax Road London TX1 1XX

Our Ref: SMI102

21 September 2016

Dear Mr Smith

#### Tax return year ended 5 April 2016.

We enclose for your attention your completed tax return for the year ended 5 April 2016, which includes relevant supplementary pages and the computation of your self assessment tax liability. We have completed the return based on information and explanations provided to us by you. The return must be submitted to the Revenue as soon as possible.

Please check this return carefully to ensure that it accurately records all your sources of income, capital gains and details of outgoings and allowances to which you may be entitled. If you are satisfied that the return is complete and correct, please sign and date it where indicated on the final page.

#### Your current and future tax liability

The following table shows your liabilities and payments due (subject to Inland Revenue agreement). The amounts payable have been computed assuming that all liabilities for previous tax years and payments on account for 2015/16 have been settled. If this is not the case these figures will need to be adjusted for any such earlier liabilities.

	Paying Tax Liability / Refund	£
>	Tax Liability for 2015/16	8,075.73
>	Less: Assumed to be paid via POA	0.00
>	Balance payable towards Tax 2015/16	8,075.73
>	Add: 1 <sup>st</sup> POA for 2016/17	3,965.06
$\triangleright$	Total Payable as on 31st Jan 2017	12,040.79
>	2 <sup>nd</sup> POA for 2016/17 payable as on 31st Jul 2017	3,965.06

Please deduct any payment on account already made via tax return 2014/15.



<u>Please check your tax return and indicate your approval. Please keep tax return with you as we will file online.</u>

All tax returns need to be filed Online on or before 31 Jan 2017 otherwise a penalty of £100 will apply, unless your paper copy is posted to HMRC by latest 25 October (to be Safe) to HMRC by recorded delivery (last date is 31 October)

Tax is payable on 31 Jan 2017 & 31 July 2017 as stated.

These dates do not change. It does not matter on which date we file your Tax Return online. The due tax dates are statutory for each Tax Year.

If you need urgent clarification or if you disagree, you can also email tax@friendlyaccountants.com.

Payments may be sent to HMRC the following ways

1. By post to

HM Revenue & Customs Bradford BD98 1GG

Cheque should be made payable to 'HM Revenue & Customs Ref\_\_\_\_\_(please put your ten digit unique tax reference number here)

2. Online payment to HMRC

Sort code: 083210 A/c no: 12001039

Reference: Please use your 10 digit unique tax reference number

3. Submitting the payment in the post office or bank using the giro pay-in slip sent by HMRC.

We have your UTR number. Therefore we will file your Tax Return online. You do not have to post your Tax Return to HMRC.

Yours sincerely

Friendly Accountants

Client Name: Mr. A Smith Client Ref: SMI102

Report: Tax calculation (SA302) UTR: 555555555

Assessment Year: Year to 5 April 2016

£ £ £

#### Tax Calculation for Year to 5 April 2016

#### Income received (before tax taken off)

Profit from self-employment 37,157

Total income received 37,157

Less Personal Allowance (10,600)

Total income on which tax is due 26,557

Allocation of income to rate bands

Non-savings income etc. 26,557.00 @ 20% = 5,311.40

Total income on which tax has been charged 26,557.00

Income Tax charged 5,311.40

**National Insurance contributions** 

Class 2 National Insurance contributions 145.60
Class 4 National Insurance contributions 29,097.00 @ 9% = 2,618.73

Income Tax, Class 2 and Class 4 National Insurance contributions 8,075.73

Tax that you owe 8,075.73

#### **Summary**

#### 31 January 2017

Balancing payment for tax year to 5 April 2016 8,075.73 First payment on account for tax year to 5 April 2017 3,965.06

Total amount due 12,040.79

31 July 2017

Second payment on account for tax year to 5 April 2017 3,965.07

#### **Appendix**

#### **National Insurance contributions**

#### **Profits from self-employment**

Smith Partnership 37,157.00

Total profits 37,157.00

Class 2 National Insurance contributions 145.60

Client Name: Mr. A Smith Client Ref: SMI102

Report: Tax calculation (SA302) UTR: 555555555

Assessment Year: Year to 5 April 2016

£ £ £

**Class 4 National Insurance contributions** 

**Annual maximum Class 4 NIC** 

Total profits less adjustments 37,157.00
Lower limit (8,060.00)
Profits chargeable 29,097.00

Class 4 NIC at 9% on profits chargeable 2,618.73

Client Name: Mr. A Smith
Report: Self Employment
Assessment Year: Year to 5th April 2016

Client Ref: SMI102 UTR: 555555555

## Schedule SE: Self Employments

**Smith Partnership** 

Address 111 Tax Road

London

Accounting period from 01/10/2014 to 30/09/2015

**Income** 

Date Amount

Sales/business income (turnover)

Sales/business income (turnover) 46,339.00

46,339.00

**Expenses** 

	Date Amount	
Premises costs		
Premises costs	560.00	
General administrative expenses		
General administrative expenses	847.00	
Motor expenses & travel		
Motor expenses & travel	3,598.00	
Legal & professional costs		
Legal & professional costs	910.00	
Other expenses		
Other expenses	111.00	
		(6,026.00)

Disallowable expenses

	Date	Disallowed	
Premises costs			
Premises costs		0.00	
General administrative expenses			
General administrative expenses		0.00	
Motor expenses & travel			
Motor expenses & travel		0.00	
Legal & professional costs			
Legal & professional costs		0.00	
Other expenses			
Other expenses		0.00	
			0.00

**Assets** 

Bank/building society balances

Bank/building society balances

1,083.00

**Date** 

**Amount** 

1,083.00

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By: Test User

Client Name: Mr. A Smith Client Ref: SMI102

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Chent Name:	Mr. A Smith	Chent Ref:	SWI1102	
Report:	Self Employment	UTR:	55555555	5
Assessment Year:	Year to 5th April 2016			
Liabilities	r			
		Date	Amount	
		Date	Amount	
Accruals				
	Accruals		210.00	
				210.00
Capital account				
Capital account				
		Date	Amount	
Capital introduced				
	Capital introduced		560.00	
Drawings	1			
Drawings			40.000.00	
	Drawings		40,000.00	
			40,000.00	
			_	(39,440.00)
				(3),110.00)
Balancing charges				
		Date	Charges	
Annual Investment	Allowance			
	Annual Investment Allowance		0.00	
	Aintai investment Anowance		0.00	0.00
				0.00
Capital allowances	S			
		Date	Allowances	
Annual Investment	Allowance			
Annual Investment			2.156.00	
	Annual Investment Allowance		3,156.00	
				3,156.00
Adjustments to ar	rive at taxable profit or loss			
rajustinents to ar	if the defendable profit of 1055			
Basis period from (	01/10/2014 to 30/09/2015			
Profit / loss for tax	purposes			37,157.00

Profit / loss for tax purposes 37,157.00

Overlap profit B/F (156 days) 15,881.00 Overlap profit C/F 15,881.00

37,157.00 Net profit / loss for tax year

Net profit / loss before loss adjustments 37,157.00 Taxable profit after losses brought forward 37,157.00

37,157.00 Total taxable profits from this business

Printed On: 22/09/2017 12:00:43

By: Test User



## Tax Return 2016

#### Tax year 6 April 2015 to 5 April 2016 (2015-16)

UTR 5555555555 NINO NW111111B Employer reference  Date 06 April 2016  HM Revenue & Customs office address	Issue address Mr. A Smith 111 Tax Road London	٦
Self Assessment HM Revenue and Customs	∟ <sup>TX1</sup> 1XX	_
BX9 1AS		
Telephone <b>0300 200 3310</b>	For <b>A Smith</b> Reference <b>SMI102</b>	

#### Your tax return

This notice requires you, by law, to make a return of your taxable income and capital gains, and any documents requested, for the year from 6 April 2015 to 5 April 2016.

#### **Deadlines**

We must receive your tax return by these dates:

- if you are using a paper return by 31 October 2016 (or 3 months after the date of this notice if that's later), or
- if you are filing a return **online** by **31 January 2017** (or 3 months after the date of this notice if that's later)

If your **return** is late you will be charged a £100 penalty. If your return is more than 3 months late, you will be charged daily penalties of £10 a day.

If you **pay** late you will be charged interest and a late payment penalty.

#### Most people file online

File your tax return with HMRC's free online service. It is simple to use and secure. It even calculates your tax for you so you know what you owe or are owed right away.

Go directly to our official website by typing www.gov.uk/file-your-self-assessment-tax-return into your internet browser address bar.

**Do not** use a search website to find HMRC services online.

To file on paper, please fill in this form using the following rules:

- Enter your figures in whole pounds ignore the pence
- Round down income and round up expenses and tax paid, it is to your benefit
- If a box does not apply, please leave it blank do not strike through empty boxes or write anything else

## Starting your tax return

Before you start to fill it in, look through your tax return to make sure there is a section for all your income and claims – you may need some separate supplementary pages (see page TR 2 and the Tax Return notes). To get notes and helpsheets that will help you fill in this form, go to www.gov.uk/self-assessment-forms-and-helpsheets

### Your personal details

1 Your date of birth - it helps get your tax right DD MM YYYY  2 2 0 3 1 9 6 7	3 Your phone number
2 Your name and address - if it is different from what is on the front of this form, please write the correct details underneath the wrong ones and put the date you changed address below DD MM YYYY	4 Your National Insurance number - leave blank if the correct number is shown above  N W 1 1 1 1 1 1 B

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## What makes up your tax return

To make a **complete** return of your taxable income and gains for the year to 5 April 2016 you may need to complete some **separate supplementary pages**. Answer the following questions by putting 'X' in the 'Yes' or 'No' box.

1	Employment Were you an employee, director, office holder or agency worker in the year to 5 April 2016? Please read the notes before answering.  Fill in a separate 'Employment' page for each employment, directorship, etc. On each 'Employment' page you complete, enter any other payments, expenses or benefits related to that employment. Say how many 'Employment' pages you are completing in the 'Number' box below.  Yes  No  Number	Did you receive, or are you treated as having received, income from a trust, settlement or the residue of a deceased person's estate? This does not include cash lump sums/transfer of assets, otherwise known as capital distributions, received under a will.  Yes  No  Capital gains summary  If you sold or disposed of any assets (including, for example, stocks, shares, land and property, a business),
2	Did you work for yourself (on your 'own account' or in self-employment) in the year to 5 April 2016? (Answer 'Yes' if you were a 'Name' at Lloyd's.)  Fill in a separate 'Self-employment' page for each business. On each 'Self-employment' page you complete, enter any payments or expenses related to that business. Say how many businesses you had in the 'Number'	or had any chargeable gains, read the notes to decide if you have to fill in the 'Capital gains summary' page. If you do, you must also provide separate computations. Do you need to fill in the 'Capital gains summary' page and provide computations?  Yes  No  Computation(s) provided
	box below.  Yes No Number 1	<ul> <li>Residence, remittance basis etc</li> <li>Were you, for all or part of the year to 5 April 2016, one or more of the following:         <ul> <li>not resident</li> </ul> </li> </ul>
3	Partnership Were you in partnership? Fill in a separate 'Partnership' page for each partnership you were a partner in and say how many partnerships you had in the 'Number' box below.  Yes  No Number	<ul> <li>not domiciled in the UK and claiming the remittance basis</li> <li>dual resident in the UK and another country?</li> </ul> Yes <ul> <li>No</li> </ul>
4		9 Additional information  Some less common kinds of income and tax reliefs, for example Married Couple's Allowance, Life insurance gains, chargeable event gains, Seafarer's Earnings Deduction and details of disclosed tax avoidance schemes, should be returned on the 'Additional information' pages. Do you need to fill in the 'Additional information' pages?  Yes  No
5	Foreign  If you:  • were entitled to any foreign income, or income gains  • have, or could have, received (directly or indirectly) income, or a capital payment or benefit from a person abroad as a result of any transfer of assets  • want to claim relief for foreign tax paid read the notes to decide if you have to fill in the 'Foreign' pages?  Yes  No	If you need more pages  If you answered 'Yes' to any of questions 1 to 9, please check to see if within this return, there is a page dealing with that kind of income etc. If there is not, you will need separate supplementary pages. Do you need to get and fill in separate supplementary pages?  Yes  No  If 'Yes', you can go to www.gov.uk/self-assessment-forms-and-helpsheets to download them, or phone 0300 200 3610 and ask us for the relevant pages.

16 Total of any other taxable State Pensions and benefits

• 0 0

#### Income

Interest and dividends from LIK banks, building societies etc.

mte	interest and dividends from OK banks, building societies etc		
3	Taxed UK interest etc - the net amount after tax has been taken off - read the notes  £  Untaxed UK interest etc - amounts which have not had tax taken off - read the notes  £  Untaxed foreign interest (up to £2,000) - amounts which have not had tax taken off - read the notes  £  Dividends from UK companies - the net amount, do not include the tax credit - read the notes	5 Other dividends - the net amount, do not include the tax credit - read the notes  £	
UK pensions, annuities and other state benefits received			
8	State Pension - amount you were entitled to receive in the year, not the weekly or 4-weekly amount - read the notes	12 Tax taken off box 11  £ • 0 0	

8 State Pension - amount you were entitled to receive in the	12 Tax taken off box 11
year, <b>not the weekly or 4-weekly amount</b> - read the notes	£ • 0 0
	13 Taxable Incapacity Benefit and contribution-based
9 State Pension lump sum - the gross amount of any	Employment and Support Allowance - read the notes
lump sum - read the notes	f
£ 00	14 Tax taken off Incapacity Benefit in box 13
10 Tax taken off box 9	
£ 00	£ 0 0
	15 Jobseeker's Allowance
11 Pensions (other than State Pension), retirement	
annuities and taxable triviality payments - the gross	£ 0 0

## Other UK income not included on supplementary pages

 $\cdot 0 0$ 

amount. Tax taken off goes in box 12

Do not use this section for income that should be returned on supplementary pages. Share schemes, gilts, stock dividends, life insurance gains and certain other kinds of income go on the 'Additional information' pages.

Other taxable income - before expenses and tax taken off  • 0 0	20 Benefit from pre-owned assets - read the notes  £
Total amount of allowable expenses - read the notes  £  •  0  0	is not enough space here please give details in the 'Any other information' box, box 19, on page TR 7
19 Any tax taken off box 17  £ 0 0	

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#### Tax reliefs

## Paying into registered pension schemes and overseas pension schemes

Do not include payments you make to your employer's pension scheme which are deducted from your pay before tax or payments made by your employer. If your contributions and other pension inputs are more than the Annual Allowance, you should also fill in boxes 10 to 12 on page Ai 4 of the 'Additional information' pages.

you sl	nould also fill in boxes 10 to 12 on page Ai 4 of the 'Additio	nal in	formation' pages.
1	Payments to registered pension schemes where basic rate tax relief will be claimed by your pension provider (called 'relief at source'). Enter the payments and basic rate tax  £ 0 0	3	Payments to your employer's scheme which were not deducted from your pay before tax - this will be unusual - read the notes  • 0 0  Payments to an overseas pension scheme, which is not
2	Payments to a retirement annuity contract where basic rate tax relief will not be claimed by your provider  £ 0 0		UK-registered, which are eligible for tax relief and were not deducted from your pay before tax  £  0 0
Cha	ritable giving		
5	Gift Aid payments made in the year to 5 April 2016  £ 0 0	9	Value of qualifying shares or securities gifted to charity  1 0 0
6	Total of any 'one-off' payments in box 5	10	Value of qualifying land and buildings gifted to charity  £  0 0
7	Gift Aid payments made in the year to 5 April 2016 but treated as if made in the year to 5 April 2015  £ 0 0	11	Value of qualifying investments gifted to non-UK charities in boxes 9 and 10
8	Gift Aid payments made after 5 April 2016 but to be treated as if made in the year to 5 April 2016  £  • 0 0	12	Gift Aid payments to non-UK charities in box 5
Blind Person's Allowance			
13	If you are registered blind, or severely sight impaired, and your name is on a local authority or other register, put 'X' in the box	15	If you want your spouse's, or civil partner's, surplus allowance, put 'X' in the box  If you want your spouse, or civil partner, to have your
14	Enter the name of the local authority or other register		surplus allowance, put 'X' in the box

Other less common reliefs are on the 'Additional information' pages.

### **Student Loan repayments**

Please read the notes before filling in boxes 1 to 3.

If you have received notification from the Student Loans Company that repayment of an Income Contingent Student Loan began before 6 April 2016, put 'X' in the box	2 If your employer has deducted Student Loan repayments enter the amount deducted  £
	3 If you think your loan may be fully repaid within the next 2 years, put 'X' in the box

### **High Income Child Benefit Charge**

Fill in this section if all of the following apply:

- your income was over £50,000
- you or your partner (if you have one) got Child Benefit (this also applies if someone else claims Child Benefit for a child who lives with you and pays you or your partner for the child's upkeep)
- couples only your income was higher than your partner's.

**Please read the notes**. Use the calculator at **www.gov.uk/child-benefit-tax-calculator** to help you work out the Child Benefit payments you received.

If you have to pay this charge for the 2016-17 tax year and you do not want us to use your 2016-17 PAYE tax code to collect that tax during the year, put 'X' in box 3 on page TR 6.

1 Enter the total amount of Child Benefit you and your partner got for the year to 5 April 2016  £ 0 0	3 Enter the date that you and your partner stopped getting all Child Benefit payments if this was before 6 April 2016 DD MM YYYY
2 Enter the number of children you and your partner got Child Benefit for on 5 April 2016	

## **Marriage Allowance**

**Please read the notes.** If your income for the year ended 5 April 2016 was less than £10,600 you can transfer £1,060 of your Personal Allowance to your spouse or civil partner to reduce the amount of tax they pay if all of the following apply:

- you were married to, or in a civil partnership with, the same person for all or part of the tax year
- you were both born on or after 6 April 1935
- your spouse or civil partner's income was less than £42,386

Fill in this section if you want to make the transfer:

1 Your spouse or civil partner's first name	4 Your spouse or civil partner's date of birth DD MM YYYY
2 Your spouse or civil partner's last name	5 Date of marriage or civil partnership DD MM YYYY
3 Your spouse or civil partner's National Insurance number	

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## Finishing your tax return



Calculating your tax - if we receive this paper tax return by 31 October 2016 or if you file online, we will do the calculation for you and tell you how much you have to pay (or what your repayment will be) before 31 January 2017. We will add the amount due to your Self Assessment Statement, together with any other amounts due. Do not enter payments on account, or other payments you have made towards the amounts due, on your tax return. We will deduct these on your Self Assessment Statement. If you want to calculate your tax, ask us for the 'Tax calculation summary' pages and notes. The notes will help you work out any tax due or repayable, and if payments on account are necessary.

#### Tax refunded or set off

1 If you have had any 2015-16 Income Tax refunded or set off by us or Jobcentre Plus, enter the amount	
£ 00	

#### If you have not paid enough tax

We recommend you pay any tax due electronically. Read the notes.

- You can pay the amount you owe, excluding Class 2
  National Insurance contributions, through your wages
  or pension in the year starting 6 April 2017 if you owe
  less than £3,000 for the tax year ended 5 April 2016
  and send us your paper tax return by 31 October or
  30 December 2016 if you file online. If you want us to
  try to collect what you owe this way you don't need to
  do anything more. But if you do not want us to do this
  then put 'X' in the box read the notes
- We will try to collect tax due for the current tax year (ended 5 April 2017) through your wages or pension during this tax year. We will do this for tax on savings, casual earnings and/or the High Income Child Benefit Charge to reduce the amount you have to pay at the end of the year. If you do not want us to do this then put 'X' in the box read the notes



### If you have paid too much tax

×

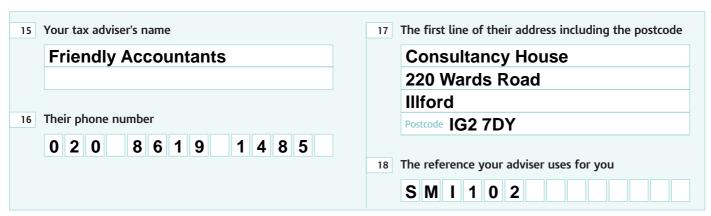
To claim a repayment, fill in boxes 4 to 14 below. If you paid your tax by credit or debit card, we will always try to repay back to your card first before making any repayment as requested by you below. Please allow up to 4 weeks for any repayment to reach you before contacting HMRC.

4 Name of bank or building society	10 If you have entered a nominee's name in box 5, put 'X' in the box
5 Name of account holder (or nominee)	11 If your nominee is your tax adviser, put 'X' in the box
6 Branch sort code	12 Nominee's address
7 Account number	13 and postcode
8 Building society reference number	14 To authorise your nominee to receive any repayment,
9 If you do not have a bank or building society account, or if you want us to send a cheque to you or to your nominee, put 'X' in the box	you must sign in the box. A photocopy of your signature will not do

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## Your tax adviser, if you have one

This section is optional. Please read the notes about authorising your tax adviser.



#### Any other information

Please give any other information in this space
SA100, page TR 7, box 17, Your tax adviser's address Consultancy House, 220 Wards Road, Illford, Essex, IG2 7DY

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## Signing your form and sending it back

Please fill in this section and sign and date the declaration at box 22.

20	If this tax return contains provisional or estimated figures, put 'X' in the box	23	If you have signed on behalf of someone else, enter the capacity. For example, executor, receiver
21	If you are enclosing separate supplementary pages, put 'X' in the box	24	Enter the name of the person you have signed for
22	Declaration I declare that the information I have given on this tax return and any supplementary pages is correct and complete to the best of my knowledge and belief. I understand that I may have to pay financial penalties	25	If you filled in boxes 23 and 24 enter your name
	and face prosecution if I give false information.  Signature	26	and your address
	Date DD MM YYYY		Postcode



## Self-employment (full)

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Tax year 6 April 2015 to 5 April 2016 (2015-16)

Please	e read the 'Self-employment (full) notes' to check if you sho To get notes and helpsheets that will help you fill in this fo			•	_						-			
	Your name	J	You		_									· · · · · · · · · · · · · · · · · · ·
	A Smith			5	_	5	_	1 r	5		-	-,-		5
Bus	iness details													
1	Business name - unless it is in your own name  Smith Partnership	6	If your business started after 5 April 2015, enter the start date DD MM YYYY											
	Siliui Faruleisiiip													
2	Description of business	7	_									-		2015 but before trading
	Partnership													
		8	<b>Date</b>	-						ınt	s st	art	- t	he beginning of
3	<b>First line of your business address</b> – unless you work from home		0	1	1		)	2	C	)	1	4		
	111 Tax Road	9		of y	youi	acc	our	ntin	ıg p					<b>le up to or the</b> I the notes if you
4	Postcode of your business address  T X 1 X X	10	3	0		) (		2				5	act	tually received
5	If the details in boxes 1, 2, 3 or 4 have changed in the last 12 months, put 'X' in the box and give details in the 'Any other information' box	10	_	pai	d ou	ıt, to	ca	lcu	late	e ye	our	inc		ne and expenses,
Oth	er information													
11	If your accounting date has changed permanently, put 'X' in the box	13	If sp			-	_	ien	ts a	ıрр	ly, p	out	'X'	in the box
12	If your accounting date has changed more than once since 2010, put 'X' in the box	14	-	it o	n la	st ye	ear's							t your 2015–16 ' in the box
Bus	iness income													
15	Your turnover - the takings, fees, sales or money earned by your business  £ 4 6 3 3 9 • 0 0	16	Any	oth	er t	ousii	ness	in	con	ne	not	ine	clud	ded in box 15

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## **Business** expenses

Please read the 'Self-employment (full) notes' before filling in this section.

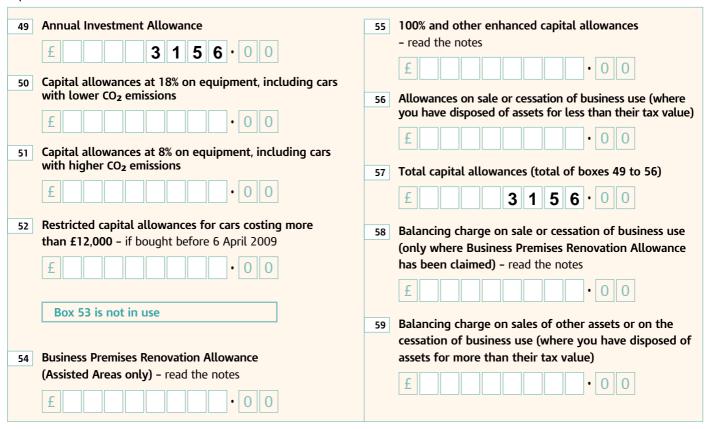
	Total expenses		Disallowable expenses
	If your annual turnover was below £82,000, you may just put your total expenses in box 31		Use this column if the figures in boxes 17 to 30 include disallowable amounts
17	Cost of goods bought for resale or goods used	32	
	£ .00		£ 00
18	Construction industry - payments to subcontractors	33	
	£ 00		£ 00
19	Wages, salaries and other staff costs	34	
	£ • 0 0		£ 00
20	Car, van and travel expenses	35	
	£ 3598·00		£ 00
21	Rent, rates, power and insurance costs	36	
	£ 560.00		£ 00
22	Repairs and renewals of property and equipment	37	
	£ • 0 0		£ 00
23	Phone, fax, stationery and other office costs	38	
	£ 847.00		£ 00
24	Advertising and business entertainment costs	39	
	£ • 0 0		£ 00
25	Interest on bank and other loans	40	
	£ • 0 0		£ 00
26	Bank, credit card and other financial charges	41	
	£ 00		£ 00
27	Irrecoverable debts written off	42	
	£ 00		£ 00
28	Accountancy, legal and other professional fees	43	
	£ 910.00		£ 00
29	Depreciation and loss/profit on sale of assets	44	
	£ 00		£ 00
30	Other business expenses	45	
	£ 111·00		£ 00
31	Total expenses (total of boxes 17 to 30)	46	Total disallowable expenses (total of boxes 32 to 45)
	£ 6026.00		£ 00

#### Net profit or loss

Net profit – if your business income is more than your expenses (if box 15 + box 16 minus box 31 is positive)	<b>Or</b> , <b>net loss</b> – if your expenses are more than your business income (if box 31 minus (box 15 + box 16)
£ 40313·00	is positive)  £ • 0 0

#### Tax allowances for vehicles and equipment (capital allowances)

There are 'capital' tax allowances for vehicles, equipment and certain buildings used in your business (don't include the cost of these in your business expenses). Please read the 'Self-employment (full) notes' and use the examples to work out your capital allowances.



### Calculating your taxable profit or loss

You may have to adjust your net profit or loss for disallowable expenses or capital allowances to arrive at your taxable profit or your loss for tax purposes. Please read the 'Self-employment (full) notes' and fill in the boxes below that apply.

60	Goods and services for your own use - read the notes	63	Total deductions from net profit or additions to
	£ 00		net loss (box 57 + box 62)  £ 3 1 5 6 · 0 0
61	Total additions to net profit or deductions from net loss		
	(box 46 + box 58 + box 59 + box 60)	64	Net business profit for tax purposes (if box 47 + box 61
62	Income, receipts and other profits included in business		minus (box 48 + box 63) is positive)  £
	income or expenses but not taxable as business profits	65	Net business loss for tax purposes (if box 48 + box 63
	£ • 0 0	03	minus (box 47 + box 61) is positive)

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### Calculating your taxable profit or loss (continued)

If you start or finish self-employment and your accounting period is not the same as your basis period (or there are overlaps or gaps in your basis periods) or in certain situations or trades or professions, you may need to make further tax adjustments – read the 'Self-employment (full) notes'. In all cases, please complete boxes 73 and 76, or box 77, as applicable.

If your total profits from all Self-employments and Partnerships for 2015-16 are less than £5,965, you do not have to pay Class 2 National Insurance contributions, but you may want to pay voluntarily (box 100) to protect your rights to certain benefits. **Read the notes.** 

66	Date your basis period began DD MM YYYY		Averaging adjustment (only for farmers, market gardeners and creators of literary or artistic works)
	0 1 1 0 2 0 1 4		- if the adjustment needs to be taken off the profit figure,
67	Date your basis period ended  3 0 0 9 2 0 1 5		put a minus sign (-) in the box  £  0 0
	w 1 · · · · · · · · ·	73	Adjusted profit for 2015–16 (see the Working Sheet
68	If your basis period is not the same as your accounting period, enter the adjustment needed to arrive at the		in the notes) - if a loss, enter it in box 77
	profit or loss for the basis period – if the adjustment needs to be taken off the profit figure, put a minus		£ 37157.00
	sign (-) in the box	74	Loss brought forward from earlier years set off against
	£ • 0 0		this year's profits  £
69	Overlap relief used this year - read the notes		
	£ 00	75	Any other business income not included in boxes 15, 16 or 60 – for example, non arm's length
70	Overlap profit carried forward		reverse premiums
	f 15881·00		£ .00
71	Adjustment for change of accounting practice  - read the notes	76	Total taxable profits from this business (box 73 minus box 74 + box 75 - or use the Working Sheet in the notes)
	£ .00		£ 37157·00

#### Losses

If you have made a net loss for tax purposes (in box 65), or if you have losses from previous years, read the 'Self-employment (full) notes' and fill in boxes 77 to 80, as appropriate.

77 Adjusted loss for 2015-16 (see the Working Sheet in the notes)  £ 0 0 0	Teach to be carried back to previous year(s) and set off against income (or capital gains) – read the notes  £
Coss from this tax year set off against other income for 2015–16 – read the notes  £	Total loss to carry forward after all other set-offs - including unused losses brought forward  £  0 0

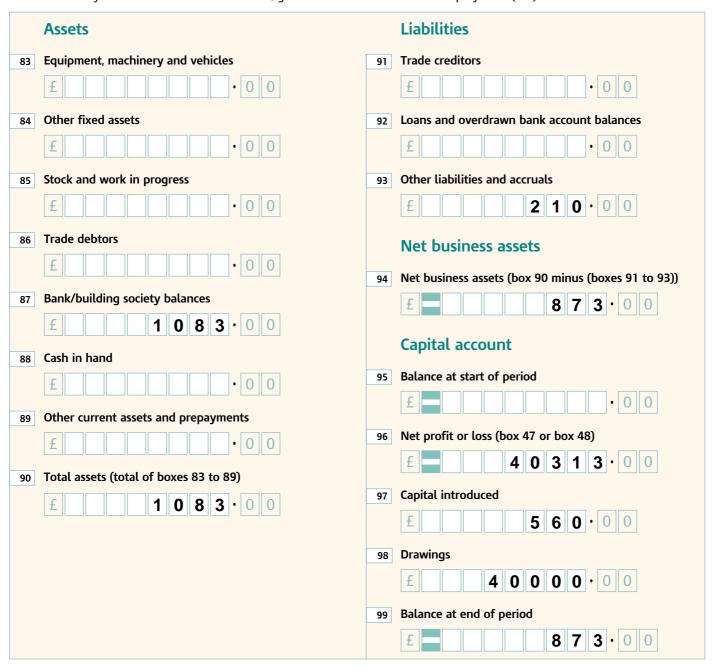
#### CIS deductions and tax taken off

Total Construction Industry Scheme (CIS) deductions taken from your payments by contractors – CIS subcontractors only	Other tax taken off trading income  £  • 0 0
£ 00	

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#### Balance sheet

If your business accounts include a balance sheet showing the assets, liabilities and capital of the business, fill in the relevant boxes below. If you do not have a balance sheet, go to box 100. Read the 'Self-employment (full) notes' for more information.



### Class 2 and Class 4 National Insurance contributions (NICs)

100	If your total profits for 2015-16 are less than £5,965 and you choose to pay Class 2 NICs voluntarily, put 'X' in the box – read the notes	Adjustment to profits chargeable to Class 4 NICs - read the notes  £  • 0 0
101	If you are excepted from paying Class 4 NICs, put 'X' in the box - read the notes	

## Any other information





## Tax calculation summary

Tax year 6 April 2015 to 5 April 2016 (2015-16)

	Your name		Your I	Jniqu	e Ta	храу	er Re	ferenc	e (U1	ΓR)		
	A Smith		5 5	5 5	5	5	5	5 5	5	5		
0	To get notes and helpsheets that will help you fill in t	his form, go	to ww	w.go	v.uk	/self	-asse:	ssmen	t-for	ms-an	d-helpshe	ets
Self	Assessment											
Class	an use the Working Sheet in the 'Tax calculation summ' 2 NICs and Class 4 NICs due or overpaid for 2015-16. I it in box 2.	-									-	≥,
1	Total tax (this may include Student Loan repayment), Class 2 NICs and Class 4 NICs due before any payment on account	s 4	Class	4 NICs	du		2 6	1	8 ·	7 3		
2	£ 8075·73	4.1	Class	2 NIC	du	e						
	Total tax (this may include Student Loan repayment), Class 2 NICs and Class 4 NICs overpaid		£				1	4	5 ·	6 0		
	£ ·	5	<b>E</b>	al Gair	ns Ta	ax du	e					
3	Student Loan repayment due	6	Pensio	on cha	arge	s due	<b>!</b>					
	<u> </u>		£						•			
If you	erpaid tax and other debts  pay tax under PAYE, look at your P2, 'PAYE Coding No', then fill in boxes 7, 8 and 9 as appropriate.	tice' and th	e note	s in Se	ectio	n 11	of th	e 'Tax	calcı	ulation	summary	,
7	Underpaid tax for earlier years included in your tax code for 2015-16 - enter the amount shown as 'amount of underpaid tax for earlier years' from your P2, 'PAYE Coding Notice'	9		-	amo	unt fi		our P2			for 2015- ng Notice'	
8	Underpaid tax for 2015–16 included in your tax code for 2016–17 - enter the amount shown as 'estimated underpayment for 2015–16' from your P2, 'PAYE Coding Notice'  £  • • • • • • • • • • • • • • • • • •											
Pleas	ments on account e read the notes in Section 12 of the 'Tax calculation so 116-17.	ummary no	es' to	see if	you	need	d to n	nake a	ny p	aymen	its on acco	ount
10	If you are claiming to reduce your 2016–17 payments account, put 'X' in the box – enter the reduced amount				-			ount f		016-17		

3 9 6 5 0 6

your first payment in box 11 and say why you are making

the claim in box 17 on page TC 2 of this form

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### Blind person's surplus allowance and married couple's surplus allowance

Enter the amount of any surplus allowance transferred from your spouse or civil partner.

Blind person's surplus allowance you can have  £  • 0 0	13 If you or your spouse or civil partner were born before 6 April 1935, the amount of married couple's surplus allowance you can have						
	£ 00						

#### Adjustments to tax due

You may need to make an adjustment to increase or decrease your tax for 2015-16 because you are claiming averaging for farmers and creators of literary or artistic work, making certain adjustments to earlier years or carrying back to 2015-16 certain losses from 2016-17. If you need help in filling in these boxes, ask us or your tax adviser.

Increase in tax due because of adjustments to an earlier year	Decrease in tax due because of adjustments to an earlier year
£	£
	16 Any 2016-17 repayment you are claiming now
	£

### Any other information

